

February 20, 2008

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on February 6, 2008, and recommends the following motions:

1. Medical Examiner - 2007 Brown County Medical Examiner Investigations, Examinations, Cremations, County Deaths, Suicides & Homicides. Receive & place on file.
2. Medical Examiner - Homicides in Brown County January 1, 2007 through December 31, 2007. Receive & place on file.
3. Medical Examiner - Suicide Deaths in Brown County January 1, 2007 through December 31, 2007. Receive & place on file.
4. Medical Examiner - Budget Financial Status Report not available. No action.
5. Volunteers In Probation – Monthly Statistics for December 31, 2007. Receive & place on file.
6. Volunteers In Probation – Quarterly Statistics (October, November & December 2007). Receive & place on file.
7. Volunteers in Probation – Annual Report 2007. Receive & place on file.
8. Teen Court Stats (not available). No action.
9. Public Safety Communications - Resolution re: Opposing the Wisconsin Office of Justice Administration Proposal to Utilize the Federal Assistance Allocation to Fund a Statewide VHF Digital Trunking System. Committee amended the resolution to include Senators and Congressmen with a cover letter explaining concerns. See Resolutions, Ordinances February County Board.
10. Public Safety Communications - Budget Status Financial Report (not available). No action.
11. Public Safety Communications - Director's report. Receive & place on file.
12. Review/approve the RFP for the Architectural and Engineering Design Services of Brown county Communication Center. (To be distributed at meeting.) Approve the project.

13. Sheriff - Communication from Supervisor Theisen re: For a report of immigration holds for 2005, 2006 & 2007. (Referred from January 16, 2008 County Board. Receive & place on file.
14. Sheriff - Request for Budget Transfer (#08-02): Increase in Expenditures with Offsetting Increase in Revenue: Participation in an Alcohol Enforcement patrol grant through the Wis. DOT for 2008. Grant provides funding to offset overtime and equipment needed to perform the targeted patrols. (Grant revenue \$%12,000; Overtime: \$9,600; & Fringe Benefits \$2,400.) Approve.
15. Sheriff - Budget Status Financial Report for (not available). No action.
16. Sheriff - Key Factor Report for 2007 with Jail Average Daily Population by month and Overtime Expenditures. Receive & place on file.
17. Sheriff – Report. Receive & place on file.
18. Emergency Government - Budget Status Financial Report attached for November 30, 2007. Receive & place on file.
19. **Closed Session:** Pursuant to Sec. 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation date of a public employee over which the Committee has jurisdiction or exercises responsibility. (No Closed Session held.)
20. Audit of bills. Pay the bills.

Approved by:

---

COUNTY EXECUTIVE

Date

Word 97\reports\pubsaf\February20\_2008.doc

**PROCEEDINGS OF THE BROWN COUNTY  
PUBLIC SAFETY COMMITTEE**



Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Public Safety was held on Wednesday, February 6, 2008 at 5:00 p.m. in Room 200 at the Northern Building, 305 E. Walnut Street, Green Bay, WI.

---

**Present:** Harold Kaye, Bill Clancy, Joe Backmann, Andy Nicholson, Guy Zima

**Also Present:** County Executive Tom Hinz, Supervisors De Wane, Theisen. Jim Nickel, Al Klimek, Bob Heimann, Beth Rodgers, Sheriff Kocken, Dale DeNamur, Bill Dowell, Jeff Oudeans. Other interested persons, news media.

---

1. CALL MEETING TO ORDER.

The meeting was called to order by Chairman Kaye at 5:00 p.m.

2. APPROVE/MODIFY AGENDA.

Although shown in proper format here, item #16a was added and taken after item #5.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR NICHOLSON TO APPROVE AS MODIFIED. Vote taken. MOTION CARRIED UNANIMOUSLY.**

3. APPROVE/MODIFY MINUTES OF:

- a) REGULAR MEETING OF JANUARY 14, 2008
- b) SPECIAL MEETING OF JANUARY 23, 2008.

**A MOTION WAS MADE BY SUPERVISOR NICHOLSON AND SECONDED BY SUPERVISOR CLANCY TO APPROVE ITEMS A AND B. Vote taken. MOTION CARRIED UNANIMOUSLY.**

4. REVIEW MINUTES/REPORTS: (NONE)

**PUBLIC COMMENTS**

5. None.

*Item 16a was taken at this time.*

*Supervisor Zima arrived at 5:03 p.m.*

**MEDICAL EXAMINER**

6. 2007 BROWN COUNTY MEDICAL EXAMINER INVESTIGATIONS, EXAMINATIONS, CREMATIONS, COUNTY DEATHS, SUICIDES & HOMICIDES.

Chief Medical Examiner, Al Klimek, stated examinations are defined as over and above the usual and customary death investigations. Autopsies are used to help determine cause of and manner of death. If the cause and manner of death is known, it is not necessary to do a full autopsy. The percentages of autopsies being done in the nation have been in a steady decline from a 20% rate. The State average is around 7-8% and Klimek feels Brown County is falling right in line and has been following the same parameters. In 2007 for Brown County, there were 58-62 autopsies for suspicious deaths.

Supervisor Zima expressed concerns over the number of autopsies being done and would like an annual report comparing the number of homicides, suicides, and autopsies from the last 10 years.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

7. HOMICIDES IN BROWN COUNTY JANUARY 1, 2007 THROUGH DECEMBER 31, 2007.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

8. SUICIDE DEATHS IN BROWN COUNTY JANUARY 1, 2007 THROUGH DECEMBER 31, 2007.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR CLANCY TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

9. BUDGET FINANCIAL STATUS REPORT NOT AVAILABLE.  
No action.

**VOLUNTEERS IN PROBATION**

10. VIP – MONTHLY STATISTICS FOR DECEMBER 31, 2007
11. VIP – QUARTERLY STATISTICS (OCTOBER, NOVEMBER & DECEMBER 2007)
12. VIP – ANNUAL REPORT 2007.

**A MOTION WAS MADE BY SUPERVISOR BACKMANN AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE ITEMS 10, 11 AND 12. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**TEEN COURT**

13. TEEN COURT STATS (NOT AVAILABLE).  
No action.

**PUBLIC SAFETY COMMUNICATIONS**

14. RESOLUTION RE: OPPOSING THE WISCONSIN OFFICE OF JUSTICE ADMINISTRATION PROPOSAL TO UTILIZE THE FEDERAL ASSISTANCE ALLOCATION TO FUND A STATEWIDE VHF DIGITAL TRUNKING SYSTEM.

Public Safety Communications Director, Jim Nickel, stated they had a meeting with the Office of Justice Assistance. Dodge and Fond du Lac Counties have passed similar resolutions.

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO AMEND THE RESOLUTION TO INCLUDE SENATORS AND CONGRESSMEN WITH A COVER LETTER EXPLAINING CONCERNS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

*Supervisor Backmann was excused at 5:58 p.m.*

15. BUDGET STATUS FINANCIAL REPORT (NOT AVAILABLE).

No action.

16. DIRECTOR'S REPORT.

Nickel provided a handout re: Director's Report February 6, 2008, and gave a brief overview of each item.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR ZIMA TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

#16A REVIEW/APPROVE THE RFP FOR THE ARCHITECTURAL AND ENGINEERING DESIGN SERVICES OF BROWN COUNTY COMMUNICATION CENTER. (TO BE DISTRIBUTED AT MEETING.)

Facility Management Director, Bill Dowell stated the architect was brought in and the Selection Committee was impressed with the interview. They are confident Raasch Associates of Green Bay can perform the job and recommends proceeding with the project.

County Executive, Tom Hinz, stated he sat in on the interview and was impressed with how Raasch Associates looked at LEED (Leadership in Energy and Environmental Design). Also, how they took into consideration cutting the construction timeline down so it would not affect inmate downtime. Hinz believes they know what the needs are to get the job done.

Chairman Kaye stated he wasn't comfortable granting the project to the only bidder but he was re-assured after attending a meeting and speaking with the architects.

Supervisor Zima expressed concern with Raasch being the only bidder. Dale DeNamur from Purchasing provided a handout re: Project 1285 Architectural and Engineering Design Services Brown County Communication Center (attached) which reiterated Chairman Kaye's original concerns. A brief discussion continued regarding the design using certified LEED standards. Zima questioned how it can be incorporated to a building that has already been built. Dowell explained LEED is a nationwide program that certifies the building is a high efficient and environmentally friendly building. The architects will have to follow the plan while designing the building. Facility Project Manager, Jeff Oudeans, stated the specs will be changed to incorporate LEED materials to gain points to becoming LEED certified.

**A MOTION WAS MADE BY SUPERVISOR CLANCY AND SECONDED BY SUPERVISOR BACKMANN TO APPROVE THE PROJECT. Vote taken. MOTION CARRIED UNANIMOUSLY.**

*Supervisor Clancy was excused at 6:16 p.m.*

**SHERIFF**

17. COMMUNICATION FROM SUPERVISOR THEISEN RE: FOR A REPORT OF IMMIGRATION HOLDS FOR 2005, 2006 & 2007. (REFERRED FROM JANUARY 16, 2008 COUNTY BOARD.

Sheriff Kocken provided a handout re: Brown County Jail – Summary of Number of Inmates Held for Immigrations and Customs Enforcement. Kocken was advised that in 2004 there were 140 inmates held due to border patrol.

Supervisor Theisen stated he has heard people saying this is a Federal issue and Brown County should stay out of it. He asked the Sheriff if it is important to cooperate in this matter. Kocken stated Brown County is cooperating in the matter and once they obtain the lists of all the agencies and receive the training provided by ICE, Brown County will have even more support. Kocken is looking further into why Brown County officers aren't provided with the names of illegals. Theisen and Nicholson are pleased with the cooperation from Brown County and would like the Sheriff to continue providing these type of reports. Nicholson questioned the possibility of obtaining illegals place of employment to find out which employer is breaking the City of Green Bay's ordinance by hiring illegal immigrants.

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

18. REQUEST FOR BUDGET TRANSFER (#08-02): INCREASE IN EXPENDITURES WITH OFFSETTING INCREASE IN REVENUE: PARTICIPATION IN AN ALCOHOL ENFORCEMENT PATROL GRANT THROUGH THE WIS. DOT FOR 2008. GRANT PROVIDES FUNDING TO OFFSET OVERTIME AND EQUIPMENT NEEDED TO PERFORM THE TARGETED PATROLS. (GRANT REVENUE \$%12,000; OVERTIME: \$9,600; & FRINGE BENEFITS \$2,400.)

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

19. BUDGET STATUS FINANCIAL REPORT FOR (NOT AVAILABLE).  
No action.

20. KEY FACTOR REPORT FOR 2007 WITH JAIL AVERAGE DAILY POPULATION BY MONTH AND OVERTIME EXPENDITURES.

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

21. SHERIFF'S REPORT.

Kocken asked Information Services Director, Bob Heimann and Management Information Coordinator, Beth Rodgers to come forward to provide answers in regards to the jail management software from last month's meeting. Heimann provided a handout re: Information Services Update for Public Safety Committee February 6, 2008 (attached).

Rodgers stated she has started the requirements list and explained they do not have the funding yet but plan to request a bonding for the project which will be brought to the County Board in March 2008. The preliminary work is being done to find information on the costs. The starting analysis is finding what is needed and what the system has to do.

Supervisor Kaye suggested incorporating electronic fingering into the software.

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**CLERK OF COURTS BUDGET FINANCIAL STATUS REPORT NOT AVAILABLE. NO OTHER AGENDA ITEMS.**

**CIRCUIT COURTS BUDGET FINANCIAL STATUS REPORT NOT AVAILABLE. NO OTHER AGENDA ITEMS.**

**DISTRICT ATTORNEY BUDGET STATUS FINANCIAL REPORT NOT AVAILABLE. NO OTHER AGENDA ITEMS.**

No action.

**EMERGENCY GOVERNMENT BUDGET STATUS FINANCIAL REPORT ATTACHED FOR NOVEMBER 30, 2007. NO OTHER AGENDA ITEMS.**

**A MOTION WAS MADE BY SUPERVISOR NICHOLSON AND SECONDED BY SUPERVISOR ZIMA TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**OTHER**

22. **CLOSED SESSION: PURSUANT TO SEC. 19.85 (1) (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATE OF A PUBLIC EMPLOYEE OVER WHICH THE COMMITTEE HAS JURISDICTION OR EXERCISES RESPONSIBILITY.**

No closed session held.

23. **AUDIT OF BILLS.**

**A MOTION WAS MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO PAY THE BILLS. Vote taken. MOTION CARRIED UNANIMOUSLY.**

24. **SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

**MOTION MADE BY SUPERVISOR ZIMA AND SECONDED BY SUPERVISOR NICHOLSON TO ADJOURN AT 6:33 P.M. VOTE TAKEN. MOTION APPROVED UNANIMOUSLY.**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

# DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

*Brown County*

307 SOUTH ADAMS STREET  
ROOM 212  
GREEN BAY, WISCONSIN 54301-4582



Emergency Communication Services  
9-1-1 Center Operations  
Emergency Management

PHONE (920) 448-7610  
FAX (920) 448-7614

James V. Nickel, P.E.  
Director

## Director's Report February 6, 2008

### 1. New Communications Center Project

One response to the RFP for the Architect to plan the new Communications Center was received by Purchasing on January 23. A selection committee did review the response and had a presentation from the Raasch and Associates this morning. The County Board did approve bonding for the project at the January 30<sup>th</sup> meeting.

### 2. 800 MHz Rebanding

We continue to attempt to negotiate a Frequency Rebanding Agreement (FRA) with Sprint/Nextel to meet the Federal Communications Commission's (FCC) rebanding mandate in Report and Order 04-168. Sprint Nextel has become very difficult, is only focused on reducing their cost and now is not negotiating in good faith. We have entered into formal mediation. Below is the history of the effort to date:

- FCC Issues Report and Order 04-168 2004
- Rebanding details defined by Transition Administrator 2005
- "Request for Planning Funding" form submitted to TA 2/2006
- Planning Funding Agreement signed with Nextel 5/2006
- Inventory and system planning conducted 2006
- Negotiations begin for FRA with Nextel-  
Nextel refuses to supply comparable facilities/FCC action requested 2006
- FCC orders Nextel to provide comparable facilities 3/26/07
- Nextel reduces replacement equipment/ Motorola revises several proposals  
FRA terms negotiated by lawyers 2007
- Nextel re-engaged in formal negotiations 1/3/08
- Nextel submits new terms and conditions for FRA (just before call) 1/16/08  
Nextel demands more detail, lower prices and new format for Motorola proposal
- Formal Mediation results in revised FRA terms 1/23/08
- Formally requested detailed changes to the Motorola proposal 2/5/08



**3. Foxcomm Radio Report**

CTO Consultants, the consultant that Foxcomm hired, is now scheduled to present their recommendations to the Foxcomm Fiscal Advisory Board on February 21.

**4. New EMS Dispatching Protocol**

After training of all the staff and revising the software configurations, we changed the protocol used by the Communications Center to dispatch EMS calls on February 4th. This was discussed with the Fire Chiefs at their January 10<sup>th</sup> meeting and with the EMS Council on January 16<sup>th</sup>. This change will improve our quality and allow each department to determine their level of response to the incident.

**5. Farm Technology Days (July 15-17, 2008)**

We are participating in planning the communications for this large event in Greenleaf. We expect to utilize the Brown County Emergency Management trailer and State WEM communications van to dispatch the police, Fire and EMS units on the grounds. We plan to utilize two dispatchers to be on duty from 6AM-6PM during the show.

**6. Ritter Foundation**

I made a presentation for the Ritter Foundation on the new 911 Communications Center and the County radio communication needs on January 29<sup>th</sup>.

**7. Packer Game staffing cost**

Overtime cost for additional Communications Center staffing during the Packer game season is approximately \$7,000. This was provided to the County Executive.

**8. Communications Specialist Position**

HR advertised the position and received 15 applications. We completed initial telephone interviews with the top applicants and formal interviews follow.

**9. Radio Communications Funding**

We are unhappy with the Wisconsin Office of Justice Assistance (OJA) decision to divert all \$15.3 M of the initial Wisconsin allocation of PSIC grant funding for communications systems to their State radio system. OJA has now publicly stated they also plan to divert the next several years of funding towards this project. Foxcomm had a meeting with the OJA Director on 1/31 to hear the plans first hand.

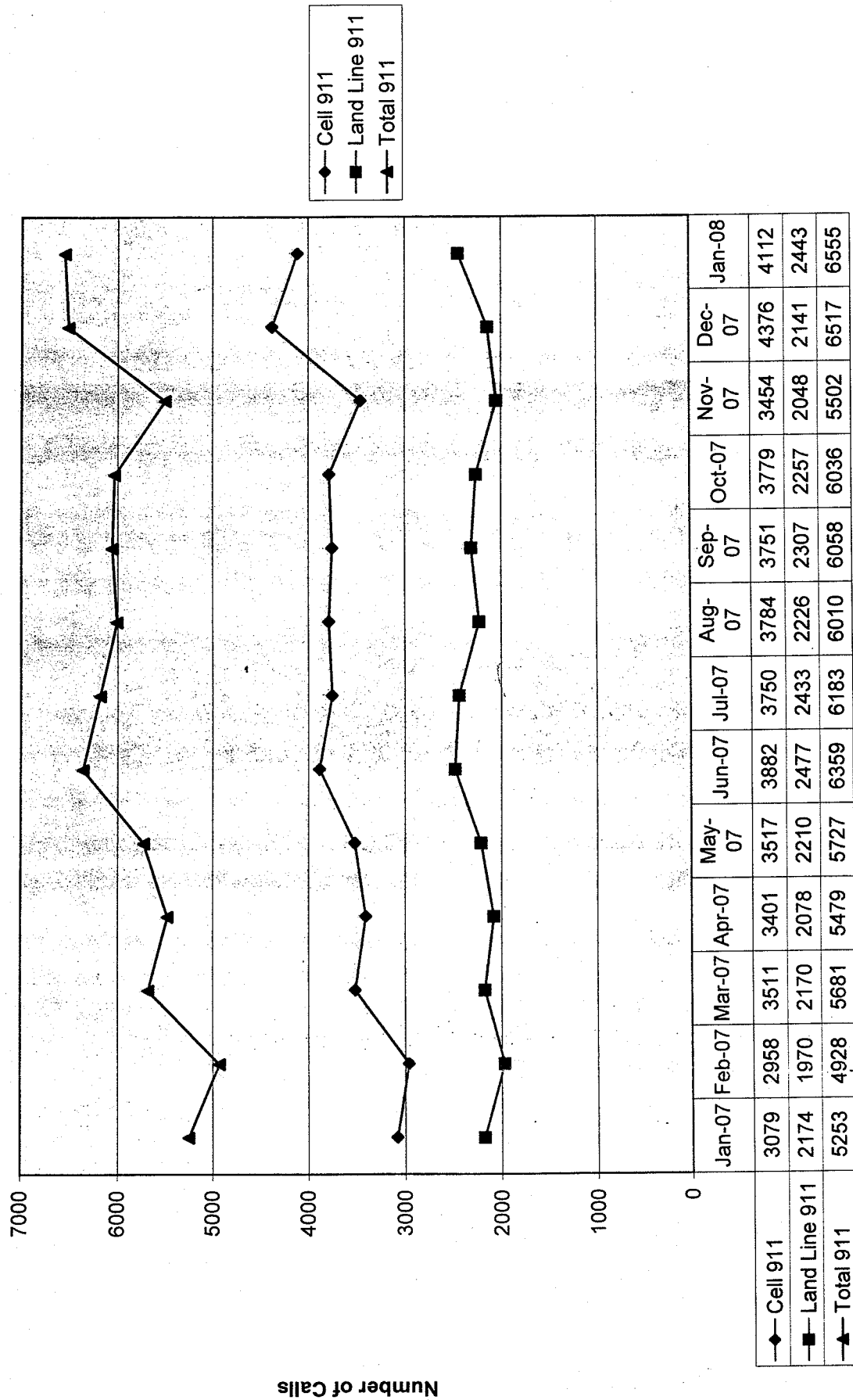
With the Federal requirement to pass at least 80% to local entities, several County Boards have passed resolutions against spending the money on the State system and I suggest Brown County consider doing the same.

Regards,

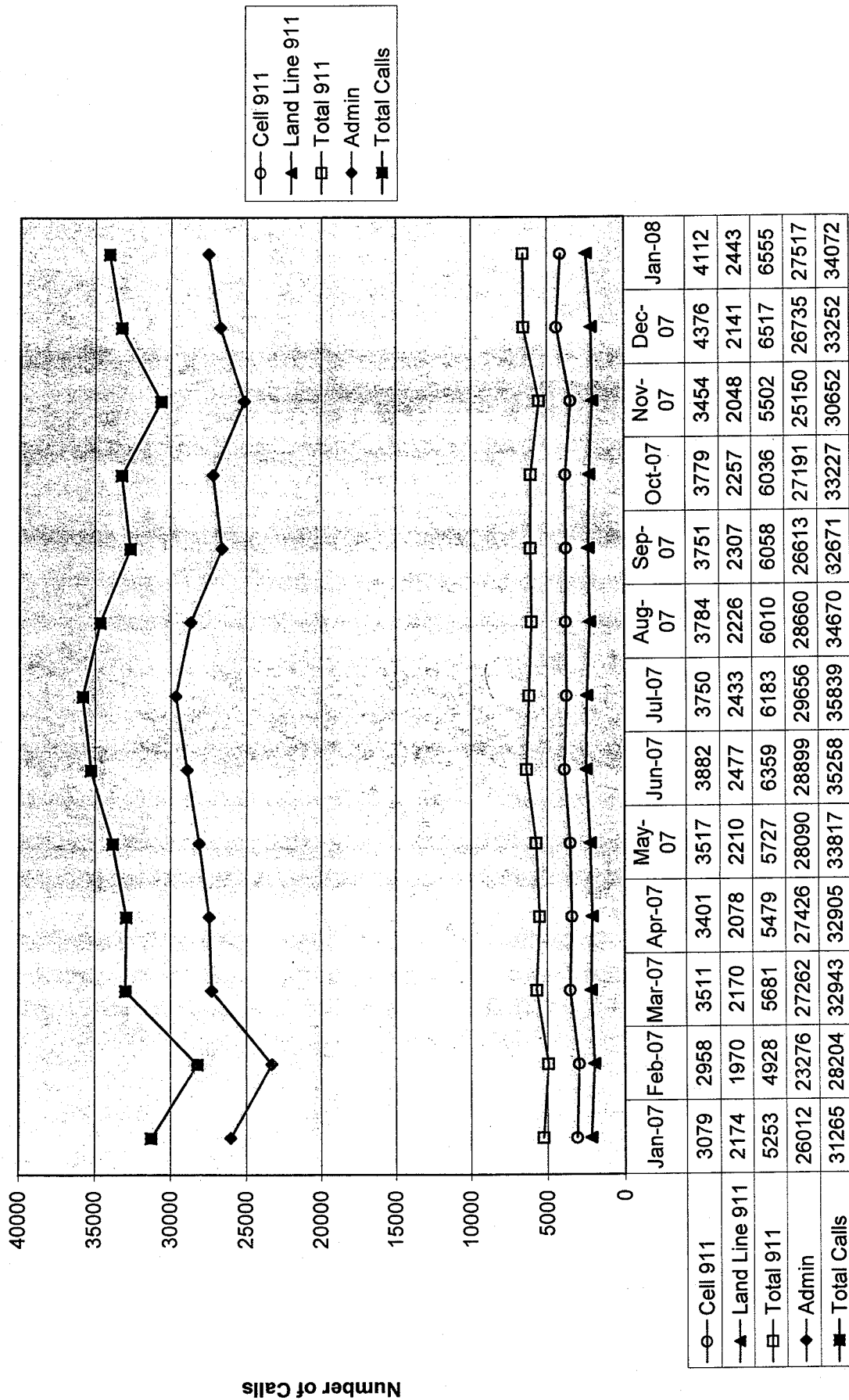


Jim Nickel, PE  
Director

# 2007-2008 Brown County PSC 911 Call Volume



# 2007-2008 Brown County PSC Call Volume



Project 1285  
Architectural and Engineering Design Services  
Brown County Communication Center

RFP was issued 12/26/07 – Proposals were due 1/23/08

Copy of legal notice was mailed to 31 architectural firms

Legal notice was published in the Green Bay Press Gazette on 12/28/07 and 1/04/08

Project was published on the Brown County web site on 12/26/07

Only one response was received – Raasch Associates

Two (2) firms (one local and one from Madison) sent letters prior to due date indicating that the project would not fit into their current workloads. Both firms were contacted to verify that this was the real reason for not submitting a proposal. They both confirmed that the timing of the project would not fit their current workloads.

One (1) firm from Michigan sent letter declining to submit a proposal and indicated that based on the scope of the project, they felt that other firms invited to participate are better suited to handle our project requirements.

Six (6) additional firms were contacted to find out why they did not submit a proposal

- One local firm indicated that they did not feel they could be competitive
- One local firm indicated that they struggled with the LEED cost request and simply ran out of time to submit a proposal.
- One firm from Minneapolis indicated that their main specialty is in the health care field and they would not feel comfortable with this project. Work load is also an issue for them at this time.
- The other three (3) firms that were contacted did not return our call

# Brown County Jail

Summary of Number of Inmates Held for Immigrations and Customs Enforcement

Year	2001	2002	2003	2004	2005	2006	2007	2008 YTD
Inmates	4	11	24	140	30	15	52	8

Total number of inmates held since 2001

284

# **Information Services Update for Public Safety Committee**

## **February 6, 2008**

At the January 14, 2008 Public Safety Committee Meeting when Sheriff Dennis Kocken was giving his report, there was mention made that the jail management software being used had been discontinued by the vendor 12/31/07. Information Services Director Bob Heimann and Management Information Coordinator Beth Rodgers gave an update on some preliminary work being done on a "needs analysis". The Committee had a few questions so we have put together this brief report.

### **Summary of 2007 Service Contract for Jail Management Systems**

- Annual Cost was \$64,312
- It covered server hardware and software for 3 applications:
  - Jail Manager records system
  - Mugshot imaging system
  - Investigative Search photo line-up system
- We placed 10 service calls to Motorola for these systems during 2007

### **2008 Service Rates for Jail Management System Support**

- \$320 per hour (2 hour minimum) for 8am – 5pm Mon through Fri
- \$480 per hour (2 hour minimum) for after 5pm and weekends

\* \* \*

\* \* \*

### **FYI: Cellular Access for Squad Computers**

Due to improvements in technology, the Brown County IS Department has negotiated a deal to supply law enforcement agencies in the Brown County TraCS Consortium with cellular cards for their mobile squad computers.

These cellular cards will enable the squad computers to connect to the internet from anywhere in the County where they can receive a cellular signal. Therefore, officers in the field would be able to:

- Send citations and other reports to the station without having to return to the station or to a hotspot
- Connect to WI Court System CCAP site to do quick background checks
- Use map web sites to navigate
- Use weather sites to track emergency weather information
- Access many other useful sites!
- Wireless hot-spots will still be functional and can be used as a back-up to cellular connections

The highlights of this two-year contract are:

- The cost of the cellular cards (a \$279.95 value) will be paid for with TraCS grant dollars.
- The monthly usage rate will be only \$36.21 (regularly \$49.95)

Agencies that have accepted the offer are:

- Brown County Sheriff's Department (including Allouez, Bellevue, Howard, & Suamico)
- Denmark Police Department
- Pulaski Police Department
- Wrightstown Police Department